

Construction Project Manager/Estimator

Pioneer Construction Services is a division of Pioneer Human Services and is currently recruiting for a Project Manager / Estimator. This is a newly created opportunity within our organization and the selected individual will be a key partner with the department director in developing the scope of the project management and estimating program and processes. The incumbent's primary responsibility will be to manage intercompany capital improvement projects that are self-performed and/or contracted out. Additionally, this position will also be responsible for the bid process, project management, and selection and monitoring of contractors and subcontractors. The Project Manager Estimator will also negotiate sales with our external customers for new projects to ensure our continued growth and will also oversee all aspects of the construction project through the assistance of his team.

We are Pioneer Human Services (PHS) is a nationally recognized statewide non-profit organization with over 50 locations providing an integrated array of services to include employment and training, chemical dependency treatment, mental health counseling and corrections services.

Education and Experience

Associate's Degree or two years college level coursework in Business or related field

five (5) years of construction estimating experience with renovations, remodels and repairs and maintenance with a project scope of \$5-500K

Three (3) years construction project management experience that includes project managing and monitoring performance of staff, trades, contractors and sub-contractors

Five (5) years journey-level trades experience; electrician, carpenter or plumber

- Considerable knowledge of the building trades; electrical, carpentry, framing, plumbing, finish work
- Considerable knowledge of Washington and regional building and trades codes as well as the permitting and inspection process
- Demonstrated experience reviewing bids for thorough information and for missing or incomplete information key to the project
- Demonstrated experience managing the project from inception to tenant occupancy
- Demonstrated experience project managing staff, sub-contractors and others to move job to completion in a timely manner
- Demonstrated experience developing contracts to include project scope and specifications
- Demonstrated experience with project accounting, tracking labor costs, material expenses, change orders, and monitoring schedule times.
- Demonstrated experience developing, monitoring and training staff to Quality standards
- Demonstrated experience working with changing priorities and under pressure to complete project on time
- Excellence and demonstrated experience establishing strong working partnerships with architects, contractors, sub-contractors, property managers
- Must have strong analytical and mathematical skills
- Ability to manage multiple projects with excellent follow through
- Excellent communication skills both written and verbal
- Skill in reading and interpreting plans and specifications

- Ability to plan and organize a project
- Ability to walk, stand and exert physical movement for extended periods of time to inspect and monitor construction projects
- Ability to travel as the work necessitates

Requirements

- Must successfully complete and pre-employment background check and drug screen
- Must possess a valid Washington State Driver's license
- Must possess automobile insurance

Application process

Please submit resume and cover letter to: jobs@p-h-s.com

12.15.11