



King County

Invites Applications for the Position of:

Hospital Placement and Diversion Supervisor-PPM III

Apply online at <http://www.kingcounty.gov/jobs>

King County is committed to equity and diversity in the workplace. In addition, the county is committed to recruiting and maintaining a quality workforce that shares our guiding principles: collaborative, service-oriented, results-focused, accountable, innovative, professional and fair and just.

OPENING DATE/TIME: 07/12/17 12:00 AM (GMT -8:00)

CLOSING DATE/TIME: 07/23/17 11:59 PM (GMT -8:00)

SALARY: \$80,412.80 - \$101,920.00 Annually

LOCATION: Chinook Building - 401 5th Ave, Seattle

JOB TYPE: Term Limited Temporary, Full Time, 40 hrs/wk

DIVISION: Department of Community & Human Services

JOB NUMBER: 2017SC7165

SUMMARY:

The Department of Community and Human Services (DCHS) provides equitable opportunities for people to be healthy, happy, self-reliant and connected to community.

This position will provide clinical and operational supervisory oversight of the hospital section within the Behavioral Health and Recovery Division (BHRD). The Hospital Placement and Diversion Supervisor will assure the appropriate use of, and comprehensive timely discharge planning services from, King County Behavioral Health Organization's (KCBHO) allocated beds at Western State Hospital (WSH) and local psychiatric hospitals. This position will work with internal and external partners and cross departmentally to conduct and implement utilization management efforts to ensure movement and turnover within the KCBHO's mental health residential resources. This position will supervise the Hospital Section Placement and Diversion liaison staff and the WSH Peer Bridger staff. This is a Term Limited Temporary (TLT) position for approximately 2 years.

WHO MAY APPLY: The Department of Community and Human Services values diverse perspectives and life experiences. The Department encourages people of all backgrounds to apply, including people of color, immigrants, refugees, women, LGBTQ, people with disabilities, veterans, and those with lived experiences.

REQUIRED MATERIALS: Candidates who wish to be considered for this position must submit an online King County application and respond to the supplemental questions.

WORK SCHEDULE: This position is exempt and not eligible for overtime. Typical hours are Monday - Friday 8am-5pm.

RECRUITER: Susan.Churchill@kingcounty.gov

JOB DUTIES:

- From Western State hospital, plans, implements, coordinates and supervises the activities of the hospital liaisons and peer bridger staff, under the supervision of the Hospital and Mental Health Residential Coordinator.
- Ensures compliance with WSH/BHO Working Agreement expectations and outcomes.
- In conjunction with the Hospital and Mental Health Residential Coordinator, will monitor and manage the census of King County clients at WSH through tracking of admissions and discharges for both civil and forensic clients.
- Develops, maintains and shares knowledge of a variety of behavioral health, social services, and housing resources within King County and creatively develops community discharge plans utilizing that knowledge.
- Maintains effective communication between liaison and peer bridger staff, WSH hospital, local hospitals and other affiliates of clients and the larger community.
- Work with and be inclusive of people who have been consumers in the mental health, substance use and/or criminal justice system.
- Develops and maintains excellent working relationships and collaborations with providers and colleagues working for allied systems, excellent and current knowledge of the system of resources available to those with behavioral health disorders, and excellent abilities to communicate clearly with a variety of individuals.
- Troubleshoots and resolves issues that may arise between system partners, internally and externally.
- Attends and participates in assigned meetings, treatment conferences, and committees relevant to performance of job functions.
- Supervises and monitors all documentation activities of the liaison and peer bridger staff to ensure billing and documentation, meet and follow King County BHO policies and procedures. Maintains King County BHO and WSH client records in accordance with County, State and Federal guidelines.
- Maintains adherence to King County BHO's Policies and Procedures, the WSH/BHO Working Agreement, and WSH procedures.
- Participates in BHRD management related activities as possible.
- Participates in the integration of behavioral health and physical health efforts.
- Perform other related duties as assigned.

EXPERIENCE, QUALIFICATIONS, KNOWLEDGE, SKILLS:

1. Master's Degree in Social Work, Psychology, Behavioral Services or related field.
2. Mental Health Professional (MHP) required.
3. Demonstrated leadership skills.
4. Experience working with publicly funded behavioral health service systems.
5. Knowledge of issues related to State and local psychiatric and inpatient systems.
6. Knowledge of and experience with psychiatric hospital discharge planning services.
7. Knowledge of and experience with mental health residential treatment facilities, scope of

- services provided within the facilities, and licensure requirements.
8. Understanding of issues related to, and recent experience working with, high-risk, high-need populations and frequent users of deep end services.
 9. Ability to work with a variety of individuals representing allied systems, such as hospital personnel, behavioral health providers, courts and judicial staff, and System of Care such as Developmental Disabilities Administration, Aging and Disability Services, Department of Corrections, and other entities.
 10. Knowledge of utilization management strategies and quality management practices.
 11. Excellent verbal and written communication skills.
 12. Experience gathering and utilizing data and generating reports for system improvements and for presentation to management staff and others.
 13. Demonstrated ability to simultaneously manage multiple tasks/projects in detail, and meet deadlines.
 14. Computer skills; knowledge of MS Outlook, Word, PowerPoint and Excel.
 15. Valid Washington State Driver's License and the ability to travel King and Pierce County in a timely manner.
 16. Must be able to pass a criminal background check on a pre hire/post offer basis.
 17. Preferred: Minimum 5 years recent supervisory experience.