



King County

Invites Applications for the Position of:

Care Authorizer PPM II

Apply online at <http://www.kingcounty.gov/jobs>

King County is committed to equity and diversity in the workplace. In addition, the county is committed to recruiting and maintaining a quality workforce that shares our guiding principles: collaborative, service-oriented, results-focused, accountable, innovative, professional and fair and just.

OPENING DATE/TIME: 12/12/18 12:00 AM (GMT -8:00)

CLOSING DATE/TIME: 12/27/18 11:59 PM (GMT -8:00)

SALARY: \$34.33 - \$43.52 Hourly

LOCATION: Chinook Building - 401 5th Ave, Seattle

JOB TYPE: Career Service, Full Time, 40 hrs/week

DIVISION: Department of Community & Human Services

JOB NUMBER: 2018AM9004

SUMMARY:

The Department of Community and Human Services (DCHS) values diverse perspectives and life experiences. The Department encourages people of all backgrounds to apply, including people of color, immigrants, refugees, women, LGBTQ, people with disabilities, veterans and those with lived experience.

The Department of Community and Human Services (DCHS) provides equitable opportunities for people to be healthy, happy, self-reliant, and connected to community. The Care Authorizer responsibilities focus on Substance Use Disorder (SUD) residential authorizations and utilization management for the Behavioral Health Administrative Service Organization (BH-ASO). This position includes care coordination and utilization management. Authorization determinations are made in concert with the treatment provider via telephone, e-mail, and facsimile.

Who May Apply: This position is open to all qualified applicants who meet the minimum requirements. DCHS values diverse perspectives and life experiences. The Department encourages people of all backgrounds to apply, including people of color, immigrants, refugees, women, LGBTQ, people with disabilities, veterans and those with lived experience.

Work Schedule: This position is scheduled to work 40 hours per week, typically 8:00 a.m. – 5:00 p.m., Monday through Friday, and is overtime eligible with pre-approval from the supervisor. This position is not represented.

Required Materials: Candidates who wish to be considered for this position must submit an online King County application and respond to the supplemental questions.

Recruiter: Anne Masters: anne.masters@kingcounty.gov

JOB DUTIES:

- Authorize SUD residential benefits for persons with intensive needs, using King County established protocols.
- Participate in the authorization of mental health and SUD outpatient benefits for persons that require extended or intensive outpatient services.
- Participate in monitoring site visits of contracted providers and other monitoring activities as assigned.
- Provide clinical consultation and technical assistance to providers when needed.
- Participate in multidisciplinary, intersystem care coordination teams as needed to develop cross-system intervention plans.
- Participate in utilization management and quality management activities to assure that resources are used appropriately and efficiently.
- Perform other related duties as assigned.

EXPERIENCE, QUALIFICATIONS, KNOWLEDGE, SKILLS:

1. At least 3 years of recent experience providing clinical SUD services.
2. Knowledge of and experience working with culturally diverse populations.
3. Knowledge of behavioral health recovery principles and practices.
4. Excellent interpersonal skills.
5. Ability to manage multiple tasks simultaneously.
6. Working knowledge of 2016 Microsoft Office, e-mail and the internet.
7. Valid Washington State Driver's License and the ability to travel throughout the county in a timely manner.
8. The most competitive candidates will also have the following **desired** qualifications:
 1. Knowledge of and experience with clinical services provided through King County contracted behavioral health agencies.
 2. Experience working with King County SUD providers.
 3. Qualified Mental Health Professional as defined by Washington Administrative Codes 388-865-0150 and 0260 with current licensure as a social worker, therapist, psychiatric nurse and/or registered counselor.
 4. At least 1 year of recent experience authorizing services in a behavioral health managed care plan.
 5. Experience working with persons that have co-occurring mental illness and substance use disorders.
 6. Knowledge of and experience with application of managed care principles.
 7. A graduate degree in social science, social work, psychology, or in a related health care profession (e.g., psychiatric nursing).
 8. Certified Chemical Dependency Professional (CDP) as defined by Washington Administrative Code 246-811-010 and Revised Code of Washington 18.205.

Note: Online applications are preferred. However, if you cannot apply online, go to www.kingcounty.gov/jobs for other options.

If you need an accommodation in the recruitment process or an alternate format of this announcement, please inquire directly with the contact listed on the job announcement or the department's Human Resources Service Delivery Manager.