



King County

Invites Applications for the Position of:

King County Veterans Program (KCVP) Social Services Professional

Apply online at <http://www.kingcounty.gov/jobs>

King County is committed to equity and diversity in the workplace. In addition, the county is committed to recruiting and maintaining a quality workforce that shares our guiding principles: collaborative, service-oriented, results-focused, accountable, innovative, professional and fair and just.

OPENING DATE/TIME: 01/15/19 12:00 AM (GMT -8:00)

CLOSING DATE/TIME: 01/30/19 11:59 PM (GMT -8:00)

SALARY: \$29.78 - \$37.75 Hourly

LOCATION: Veterans - Belltown, 2106 - 2nd Avenue, 1st Floor, Seattle, WA 98121

JOB TYPE: Career Service, Full Time, 40 hrs/week

DEPARTMENT: DCHS - Community & Human Services

JOB NUMBER: 2019SC9236

SUMMARY:

The Department of Community and Human Services (DCHS) values diverse perspectives and life experiences. The Department encourages people of all backgrounds to apply, including people of color, immigrants, refugees, women, LGBTQ, people with disabilities, veterans and those with lived experience.

DCHS provides equitable opportunities for people to be healthy, happy, self-reliant, and connected to community.

The Social Services Professional in the King County Veterans Program (KCVP) provides comprehensive services including assessment, counseling, guidance and supportive services to veterans and their family members.

Note: The Department intends to use this recruitment to fill 1 position in Seattle's Belltown office (2106 2nd Ave, Seattle, WA 98121), and 2 positions in our Tukwila office (645 Andover Park W, Tukwila, WA 98188).

Who May Apply: The Department of Community and Human Services values diverse perspectives and life experiences. The Department encourages people of all backgrounds to apply, including people of color, immigrants, refugees, women, LGBTQ, people with disabilities,

veterans, and those with lived experiences.

Required Materials: Candidates who wish to be considered for this position must submit an online King County application and respond to the supplemental questions.

Work Schedule: This position is scheduled to work 40 hours per week, typically 8:00 a.m. – 5:00 p.m., Monday through Friday, and is overtime eligible with pre-approval from the supervisor. This position is represented by PSEU local #519.

Recruiter: Susan.Churchill@kingcounty.gov

JOB DUTIES:

- Determine client eligibility for various veterans programs, and other social service programs according to complex local, state, and federal regulations. Complete extensive eligibility documentation;
- Complete veteran's program assessment tool for barriers to employment, housing, benefits and productive living;
- Maintain comprehensive and clear case notes and status updates in the KCVP database;
- Assist Veterans with case management, and financial assistance when eligible, for removing barriers to stability in areas where hardship is encountered. These include but are not limited to: justice involvement, legal, health (including TBI), mental health (including PTSD), substance use, employment, benefits, income, training, housing, shelter, threat of eviction, move-in costs, furnishings and critical goods, health aids, transportation, burial assistance, financial counseling, rent/utility, GI Bill gap, family and social connections, service animals, and other impediments to success;
- Assist Veterans with referrals to partner organizations when appropriate;
- Assist Veterans in finding and keeping employment through comprehensive planning, job search training, placement and retention services;
- Assist Veterans in finding and keeping housing through comprehensive planning, housing search, referrals to housing systems navigation, integration into housing resource systems, mediation, eviction prevention/housing maintenance, diversions, increasing income, and housing preparation;
- Provide counseling services, case management and planning to include individual treatment plans and coordination of services with appropriate community resources;
- Research and prepare financial vouchers, issue and track resources for critical goods such as groceries and transportation, calculate financial eligibility;
- Act as a financial good steward, ensuring resources are distributed equitably and within program guidelines;
- Develop and maintain effective and compassionate working relationships with veterans. Mediate, problem-solve, advocate and coordinate individual services for veterans and their families;
- Develop and maintain strong working relationships with the veteran service delivery community, community-based organizations, training and employment institutions such as WorkSource, State agencies such as DSHS and ESD, housing programs such as SSVF, LIHI, CCS, and HUD/VASH, Federal agencies such as the VA, VARO and VAMC, and Veterans Service Organizations;
- Develop and maintain strong working relationships with community service partners such as landlords, vendors, and providers;
- Perform other related duties as assigned.

EXPERIENCE, QUALIFICATIONS, KNOWLEDGE, SKILLS:

Successful candidates for this position will have:

1. Bachelors' Degree in social work or related field and at least two years recent social work/case management experience. Qualifying work experience may substitute year for year of education;
2. At least two years of previous professional, volunteer, or lived experience working with veterans, or supporting organizations that support veterans, or disadvantaged populations;
3. Recent experience with adults presenting multiple and complex problems requiring multiple system involvement for resolution;
4. Knowledge of federal and state laws pertaining to the rights, privileges, and benefits for veterans and other military personnel and their dependents and beneficiaries, and services provided by Veteran's Affairs and other veteran organizations;
5. Demonstrated ability to complete eligibility and assessment tools within the context of complex regulations and definitions to complete extensive technical documentation for case notes and claims, in a legible manner that can be read and understood by others;
6. Demonstrated experience developing housing plans and matching clients with appropriate housing. Experience with housing searches, application completion, eligibility, legal parameters, supportive and transitional housing options, and subsidized housing programs;
7. Demonstrated experience assisting clients with finding and keeping employment through comprehensive planning, job search training, placement and retention services;
8. Demonstrated ability and experience in developing and maintaining effective working relationships with community-based organizations, community service providers, training institutions, employers, clients, and staff;
9. Demonstrated ability to engage and motivate Veteran clients from diverse backgrounds, and recognize and overcome attitudes or emotions that hinder effective communication in order to secure information and the client's ability to develop and attain personal goals;
10. Demonstrated ability to effectively advocate for services on clients behalf, including mediation when other problems are present;
11. Demonstrated ability to work independently and as part of a team in order to facilitate comprehensive program solutions;
12. Demonstrated ability and willingness to work with at-risk, sometimes aggressive, and/or homeless clients;
13. Proficiency in the use of personal computers, with working knowledge of MS Word, Excel, Outlook, databases, and Internet;
14. Valid Washington State Driver's License or the ability to travel around the county in a timely manner.
15. Ability to pass a post offer/pre-employment Washington State background check.

DESIRED QUALIFICATIONS:

- Passion for working with a team of social workers to serve veterans and their families;
- In-depth and advanced knowledge of veteran systems at the federal, state and local level;
- In-depth and advanced knowledge of resources available to low income, disadvantaged, or marginalized people;
- Licenses or certifications related to social work;
- Professional or volunteer experience working in shelters, justice system, mental health, substance abuse, or trauma settings;
- Lived experience as a veteran.

Note: Online applications are preferred. However, if you cannot apply online, go to www.kingcounty.gov/jobs for other options.

If you need an accommodation in the recruitment process or an alternate format of this announcement, please inquire directly with the contact listed on the job announcement or the department's Human Resources Service Delivery Manager.

King County Veterans Program (KCVP) Social Services Professional Supplemental Questionnaire

- * 1. Please indicate the amount of previous social work/case management experience you have. (If part time or an internship, calculate to 40 hour weeks.)
 - 6 years+
 - 4-6 years
 - 2-3 years
 - Less than 2 years
- * 2. Please indicate the amount of previous professional, volunteer, or lived experience you have working with Veterans, or supporting organizations that support Veterans, or disadvantaged populations. (If part time or an internship, calculate to 40 hour weeks.)
 - 6 years+
 - 4-6 years
 - 2-3 years
 - Less than 2 years
- * 3. Please describe your experience working with Veterans and within the Veteran community, as well as with other adults presenting multiple and complex problems requiring multiple system involvement for resolution. Include the Organization Name(s) and date(s).
- * 4. Describe your knowledge of federal and state laws pertaining to the rights, privileges, and benefits for Veterans and other military personnel and their dependents and beneficiaries, and services provided by Veterans Affairs and other Veteran organizations. Include the Organization Name(s) and date(s).
- * 5. Indicate when and where you obtained experience using eligibility and assessment tools within the context of complex regulations and definitions to complete extensive technical documentation for case notes in a legible manner that can be read and understood by others.
- * 6. Please share your interest in the position locations below:
 - I am interested in the position at the Belltown location only.
 - I am interested in the position at the Tukwila location only.
 - I am interested in the position at either location.
- * 7. King County has transformed its work on equity and social justice from an initiative to an integrated effort that applies the principle of "fair and just" intentionally in all the county does in order to achieve equitable opportunities for all people and communities. What is the most important equity or social justice issue to you and why?
- * Required Question