



King County

Invites Applications for the Position of:

Site Redevelopment Planning Lead (Project Program Manager III)

Apply online at <http://www.kingcounty.gov/jobs>

King County is committed to equity and diversity in the workplace. In addition, the county is committed to recruiting and maintaining a quality workforce that shares our guiding principles: collaborative, service-oriented, results-focused, accountable, innovative, professional and fair and just.

OPENING DATE/TIME: 04/24/19 12:00 AM (GMT -8:00)

CLOSING DATE/TIME: 05/15/19 11:59 PM (GMT -8:00)

SALARY: \$86,344.54 - \$109,446.48 Annually

LOCATION: Chinook Building - 401 5th Ave, Seattle

JOB TYPE: Career Service, Full Time, 40 hrs/week

DEPARTMENT: DCHS - Community & Human Services

JOB NUMBER: 2019SC9821

SUMMARY:

The Department of Community and Human Services (DCHS) values diverse perspectives and life experiences. The Department encourages people of all backgrounds to apply, including people of color, immigrants, refugees, women, LGBTQ, people with disabilities, veterans and those with lived experience.

The Department of Community and Human Services (DCHS) provides equitable opportunities for people to be healthy, happy, self-reliant and connected to community.

The Housing, Homelessness, and Community Development Division (HHCDD) works with partners internal and external to King County to provide resources for housing, operating/services and community development activities to further the vision promoting healthy and vibrant communities where everyone has a stable home. This position is a part of the Policy and Special Projects team within HHCDD, which supports affordable housing policy and planning, implementation of the Regional Affordable Housing Strategy, division special projects, and communications and outreach.

This position leads the Department's work on large scale and/or public site redevelopment

projects and requires substantial coordination with internal and external parties.

WHO MAY APPLY: This position is open to all qualified candidates that meet the minimum qualifications.

REQUIRED MATERIALS: Candidates who wish to be considered for this position must submit a complete online King County application and respond to the supplemental questions.

WORK SCHEDULE/CONDITIONS: This position is exempt from the provisions of the Fair Labor Standards Act, and is not overtime eligible. Typical hours are Monday through Friday, 8:00 a.m. to 5:00 p.m.

RECRUITER: Susan Churchill: susan.churchill@kingcounty.gov

JOB DUTIES:

- Serve as department lead for large scale and/or public site redevelopment projects, ensuring the creation of dynamic, mixed income communities, inclusive of Transit-Oriented Development (TOD).
- Coordinate feasibility analyses to determine site suitability for affordable housing development.
- Lead meetings with project stakeholders, including elected officials, local community members, housing developers, Sound Transit, Metro, and others, with the goal of building consensus on project approach.
- Lead and/or assist in the development of Request for Proposal (RFP) materials for any large scale or public site redevelopment related RFPs where DCHS has an interest.
- Ensure that the County's Equity and Social Justice goals are incorporated into development feasibility.
- Meet with developers and other key stakeholders to discuss potential projects early on.
- Participate and lead site project working groups, effectively advocating for DCHS and County objectives.
- Work collaboratively with the Capital Programs team, across departments, and with external partners to deploy funding resources to address housing needs.
- Respond to inquiries and provide technical assistance to borrowers and co-workers across County departments, related to site feasibility for affordable housing.
- Represent DCHS in County-wide TOD policy and program efforts led by Metro.
- Perform other related duties or special projects as assigned.

EXPERIENCE, QUALIFICATIONS, KNOWLEDGE, SKILLS:

1. Bachelor's degree in public administration, real estate, finance or related field and/or equivalent education and experience, plus at least 2 years of working in the affordable housing industry.
2. Excellent oral and writing skills with the ability to communicate effectively and work with a diverse population.
3. Demonstrated ability to work with a variety of stakeholders and project partners with sometimes varying objectives.
4. Strong facilitation, negotiation and creative problem-solving skills.
5. Experience working in a collaborative manner as a team member both internally and externally with staff, developer partners and members of the public.

6. Knowledge of equity and social justice principles and practices, and understanding of the effects of place-, race- and policy & systems-based inequities on marginalized communities.
7. Demonstrated ability to coordinate and track multiple complex projects with competing deadlines.
8. Experience conducting feasibility analyses of potential sites for affordable housing development.
9. Experience working on competitive procurement processes such as RFPs, in crafting language and evaluation criteria.
10. Valid Washington State Driver's License or the ability to travel throughout the County in a timely manner
11. Proficient skills in 2016 Microsoft Suite: Word, Excel, Outlook and the internet.

Desired Qualifications

1. Experience working with community members and elected officials on complicated and potentially controversial projects.
2. Proven skills in strategic management, ideally applied on affordable housing issues.
3. Understanding of zoning and code requirements for housing development.

Note: Online applications are preferred. However, if you cannot apply online, go to www.kingcounty.gov/jobs for other options.

If you need an accommodation in the recruitment process or an alternate format of this announcement, please inquire directly with the contact listed on the job announcement or the department's Human Resources Service Delivery Manager.